

# Architectural Review Application

## Association name \*

Please enter the name of your Community Association.

## Name \*

First Name      Last Name

## Email \*

example@example.com

## Phone Number \*

Please enter a valid phone number.

## Lot/unit number \*

## Address of the home within the Community \*

Street Address

Street Address Line 2

City

State / Province

Postal / Zip Code

**Category 1**

- Exterior Painting (same colors)
- Fence Replacement (same style & location)
- Deck/Patio Replacement (same size & location)
- Retaining wall (height less than 2 ft)
- Removal of hazardous tree (Certified Arborist Report required)
- Tree Planting

- Roof Replacement (same style & color)
- Fence Installation (Association approved style)
- Driveway Replacement (same size & material)
- AC unit / Heat Pump
- Solar Panel
- Minor Landscaping Improvement

**Category 2**

- Exterior Painting (different colors)
- Roof Replacement (different style & color)
- Artificial Turf
- Planter Strip modification
- Tree Removal (non-hazardous tree)
- New Deck / New Patio

- New Fence or Replacement (different style)
- Storage/Shed
- Retaining wall (height more than 2 ft)
- Driveway Extension or Change of Material; Add Driveway
- Gazebo, Canopies & Pergolas
- Exterior Modifications

**Category 3**

- Room addition/Home extension
- Major Landscaping improvement
- Detached Structure/Building

- Permanent Pool
- Structure Alteration
- Additional Dwelling Unit (ADU)

**Provide a full scope and details of the project \***

By submitting this application for exterior modification, I hereby acknowledge and agree to the following:

- I understand that I have sole responsibility for obtaining all necessary permits and complying with all setbacks and easements. All proposed improvements to the property must comply with city, county, state, and local codes.
- I understand that I am responsible for calling underground utility locator service if necessary.
- I understand that starting any work prior to written ACC approval is not allowed and that if alteration or construction is done and this application is not approved, I may be required to return the property to its former condition at my own expense and that I may be required to pay all legal expenses incurred by myself and/or the Association if legal action becomes necessary.
- I understand that if my project(s) does not comply with the conditions of approval, I may be required to remove or rebuilt at my expense. Any variation from the original application must be resubmitted for approval.
- I understand that the Board or ACC Committee may require changes or may approve the project(s) with conditions.
- I understand that my application will not be deemed complete until all documents requested have been provided.
- I understand that I am responsible to calculate the impervious surface of the project(s) depending on the type of project and verifying that the impervious surface does not exceed any local codes. I will be responsible at my expense to correct any drainage problems to such areas that may occur as a result of this work or alteration.
- It is the duty of the owner and/or the contractor employed by the owner to determine that the proposed improvement is structurally, mechanically, and otherwise safe and that it is designed and constructed in compliance with applicable building codes, fire codes, other laws or regulations, and sound practices.
- I am responsible to inform my neighbors if the project may impact them (noise, contractor parking, etc.).
- I understand that the Association, Management and employees of management, Board of Directors, ACC Committee, Your association, the ACC Committee, shall not be liable in damages or otherwise because of the approval or non-approval of any improvement.
- I hereby agree to indemnify the Association and Management for loss or damage caused by the process of performing this project. If the contractor hired to perform the project cause damages to common areas or neighboring lots/home, I will be solely responsible to repair the damages.

**Electronic signature: By entering your full name below, you are (a) agreeing to all of the statements above, (b) that the information you provided above is complete and accurate, and (c) agreeing to use an electronic signature to submit this application. Your electronic signature is as legally binding as a handwritten signature. \***

Please type your full name as electronic signature.